



3 Cricklade Court, Cricklade Street
Old Town, Swindon, SN1 3EY

Telephone: 01793 467142

<https://jobs.coepirecruitment.com/job/senior-recruitment-consultant>

Senior Recruitment Consultant

Description

Are you motivated by connecting brilliant people with amazing career opportunities? If you're a naturally driven and inquisitive individual with a passion for building relationships, we want you on our team!

Coepi Recruitment Ltd is looking for a Senior Recruitment Consultant; we need an experienced Consultant to generate sales leads and drive the business forward.

Our main office is located in Swindon, with contracts across the UK.

We cover a range of sectors, including care, public sector, industrial, driving, hospitality, commercial etc.

The ideal candidate will have at least two years of experience in Recruitment

We are open to flexible/ hybrid working as a permanent or self employed member of the team

You will have a distinct advantage if you have a proven track record of securing both Permanent and temporary roles and have a strong knowledge of the recruitment market in Wiltshire & surrounding areas.

We are in the process of launching a new platform for recruitment and would expect the postholder to take the lead in rolling this out across the business

Coepi Recruitment can offer a competitive annual salary with a monthly bonus as well as open to self employed/ commission linked contracts if preferred.

Responsibilities

- Ensure that standard policies, processes, and procedures record all Client and Candidate correspondence.
- Promote and demonstrate the core values and vision of Coepi Recruitment
- Ensure all Client specific billing requirements are reported to accounts accurately and on time.
- Maintain regular contact with Branch Clients and Candidates.
- Encourage cross-selling throughout the business, adding value to the services offered by your Branch.
- Assist staff in ensuring that all Ad-Hoc / Emergency bookings are matched with the most suitable candidate available within the shortest possible time.
- Arrange and attend regular service visits with existing clients to ensure high and consistent customer satisfaction.
- Work with your team to ensure challenging sales targets are delivered, met, and, where possible, exceeded.
- Facilitate regular Branch sales meetings.
- Motivate sales through appropriate and financially viable incentives.
- Work with your team to develop a diverse Client base through building

Date posted

16 July 2024

Base Salary

£ 25,000

Job Location

Old Town, Swindon (home working possible)

Working Hours

9am to 5pm

Beginning of employment

ASAP

Duration of employment

Permanent

Employment Type

Full-time

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- successful relationships with new and existing Clients.
- Accountable for effectively managing the Branch budget.

Qualifications

The ideal candidate will have at least two years of experience in Recruitment

Contacts

Telephone: 01793 467142

Email: mail@coepi.uk